

# **RECRUITMENT RULES**

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GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT

(G.O. Ms. No. 2/2016, dated 11th February 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F5/4/65-GP, dated 11th January 1965 of the Government of India, Ministry of Home Affairs, New Delhi, the Lieutenant-Governor, Puducherry, hereby makes the following rules to amend the Government of Puducherry, Department of Revenue and Disaster Management, Group 'C' posts of Village Administrative Officer, Village Assistant and Multi-Tasking Staff (Legal Metrology) Recruitment Rules, 2015 issued in G.O. Ms. No. 12, dated 13th April 2015 published as Supplement to the Gazette No. 17, dated 28th April 2015, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Department of Revenue and Disaster Management, Group 'C' posts of Village Administrative Officer, Village Assistant and Multi-Tasking Staff (Legal Metrology) Recruitment (Amendment) Rules, 2016.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Amendment of the Schedule.*— In the Schedule-II (Recruitment Rules for the post of Village Assistant) appended to the Government of Puducherry, Department of Revenue and Disaster Management, Group 'C' posts of Village Administrative Officer, Village Assistant and Multi-Tasking Staff (Legal Metrology) Recruitment Rules, 2015.

(a) For the entries against column 10, the following shall be substituted, namely:—

(i) 70% by direct recruitment through open competition.

(ii) 30% by direct recruitment from among the Home Guards of Puducherry Union Territory who satisfy the educational qualification at column (7) and who have rendered 5 years of continuous service, failing which by direct recruitment through open competition.

*Note:* Vacancies caused by the incumbents being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Puducherry Administration:—

(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) With 3 years regular service in posts in Pay Band-1 ₹ 5,200 -20,200 with Grade Pay ₹ 1,800; and

(b) Possessing the qualifications prescribed for direct recruits under column (7).

(By order of the Lieutenant-Governor)

**Dr. S. SUNDARAVADIVELU, I.A.S.,**  
Special Secretary to Government.

**GOVERNMENT OF PUDUCHERRY**  
**COMMERCIAL TAXES SECRETARIAT**

(G.O. Ms. No. 5/CT/A1/2016, dated 15th February 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No. F.5/4/65-GP., dated the 11th January, 1965 of the Government of India, Ministry of Home Affairs, New Delhi and in supersession of the Government of Puducherry, Finance Department's Notification issued in G.O. Ms. No. 61/F2/A2/2000, dated 13th December, 2000 and published as a Supplement to the Gazette No. 3 of the 16th January, 2001, save as respects things done or omitted to be done before such supersession, the Lieutenant - Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'C' - Non-Gazetted post of Assistant Commercial Tax Officer in the Commercial Taxes Department, Government of Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Commercial Taxes Department, Group 'C' Non-Gazetted post of Assistant Commercial Tax Officer Recruitment Rules, 2014.

(ii) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of post, its classification and Pay Band with Grade Pay/Pay Scale.*— The number of the said posts, its classification and the Pay Band with Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said posts, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rules.

5. *Power to relax.*— Where the Lieutenant-Governor, Puducherry is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6. *Savings.*— Nothing in these rules shall affect the reservations and other concessions required to be provided for the Scheduled Castes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

## SCHEDULE

**RECRUITMENT RULES FOR THE POST OF ASSISTANT COMMERCIAL TAX OFFICER**

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1. Name of the post : Assistant Commercial Tax Officer
2. Number of posts : 23\* (Twenty three) [2014] \*Subject to variation dependent on work-load.
3. Classification : General Central Services Group 'C'-Non-Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 2,800
5. Whether selection post or non-selection post : Selection
6. Age-limit for direct recruits : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Central Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).
- Note:* (1) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.
- Note:* (2) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.
7. Educational qualifications required for direct recruits : (i) Degree in Law  
(OR)  
(ii) Degree in Commerce or Economics or Corporate Secretaryship.  
(OR)  
(iii) A qualified Chartered Accountant.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : No
9. Period of probation, if any : Two years for direct recruits
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : (i) 50 % by limited departmental competitive examination failing which by direct recruitment  
(ii) 50 % by direct recruitment.

*Note:* The direct recruits are required to pass the following departmental tests within the period of probation, namely:—

- (i) Accountancy test for Sales tax Department (Chartered Accountants and Graduates in Commerce are exempted from passing this test).
- (ii) Test in Puducherry General Sales tax Act, 1967, Puducherry Value Added Taxes Act, 2007 and the Central Sales tax Act, 1956 and the rules framed under these Acts.
- (iii) Accounts test for Subordinate Officers.

11. In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation is to be made. : Promotion on the basis of Departmental Competitive Examination limited to Lower Division Clerks/Upper Division Clerks/Stenographer Grade-II possessing a Degree of a recognised University and who have completed minimum of 5 years service in the respective grade rendered after appointment thereto on regular basis and who have passed the following departmental tests:—
- (i) Accountancy Test for Sales tax Department (Chartered Accountants and Graduates in Commerce are exempted from passing this test)
  - (ii) Test in Puducherry General Sales tax Act, 1967, Puducherry Value Added taxes Act, 2007 and the Central Sales tax Act, 1956 and the rules framed under these Acts.
  - (iii) Accounts test for Subordinate Officers.
12. If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition? : *Group 'C' Departmental Promotion Committee (for considering cases of confirmation/promotion)—*
- (1) Secretary to Government (Commercial . . Chairman Taxes).
  - (2) Deputy Commissioner (Commercial . . Member Taxes).
  - (3) Additional/Joint/Deputy/Under . . Member Secretary to Government (Commercial Taxes).
13. Circumstances in which the Union Public Service Commission is to be consulted in making recruitment. : Not applicable

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(By order of the Lieutenant-Governor)

**G. SRINIVAS,**  
Additional Secretary to Government (CT).

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